

	<b>APOLLO HOSPITALS, SECUNDERABAD</b> <b>POLICY ON RADIOLOGY SERVICES</b>	<b>AAC – 09</b> <b>Issue: C</b> <b>Date:05-01-2017</b> <b>Page 1 of 2</b>
<b>PREPARED BY:</b>  <b>HOD - Radiology</b>	<b>APPROVED BY:</b>  <b>Chief Executive Officer</b>	

## **RADIOLOGY SERVICES**

### **1.0 Purpose:**

To offer comprehensive radiological testing services to assist in diagnosing disease, monitoring health, and evaluating therapy for outpatients and inpatients, including emergency.

### **2.0 Scope:**

The Radiology services

### **3.0 Responsibility:**

Coordinator – Radiology Services

### **4.0 Procedure:**

**4.1** Radiology services shall comply with all national standards and laws. The scope of services of the department shall be clearly defined.

**4.2** Radiology services shall be provided to meet the needs of the patients.

**4.3** Radiology services shall be available on all working days and round the clock for emergency investigations.

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**4.4** Radiology services shall follow a comprehensive radiation safety program and this shall be incorporated into the hospital safety program.

**4.5** Radiology services shall follow standard procedures for identifying and investigation of patients. These procedures are detailed in the Radiology Standard Operating Procedures (SOP).

**4.6** Radiology personnel shall be qualified and experienced as per the Scope of Services of the Radiology services.

**4.7** All tests done by the Radiology services shall be reported within time frames established in the Radiology SOP.

**4.8** Critical results shall be intimated immediately to the concerned personnel.

**4.9** A Radiology Coordinator shall be appointed who shall be responsible for developing, implementing and maintaining the Radiology SOP.

**4.10** The Radiology services shall develop, implement and maintain a Quality Assurance Program.

**4.11** The Radiology department shall maintain a roaster of experts in specialized diagnostic areas and are contacted when needed.